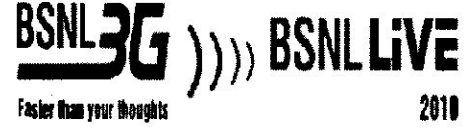


कार्यालय मुख्य महाप्रबन्धक दूरसंचार/Office of Chief General Manager
हरियाणा दूरसंचार परिषद/Haryana Telecom Circle.
107, महात्मा गाँधी मार्ग / 107, Mahatma Gandhi Marg,
अम्बाला छावनी-133001/Ambala Cantt -133001
T.No.171-2603336/Fax No.0171-2603555
E-mail: satishgupta@mail.bsnl.co.in




Memo No.: E&R/Summar Training/II
Dated at Ambala, the 25-04-2011.

Sub : Regarding Vocational (Summar) Training for Engineering Students.

Approval of competent authority is hereby conveyed for giving a life time prepaid SIM with initial free talk value to the trainees so that more and more trainees attract BSNL Summer training Programme, as per BSNL HQ New Delhi letter No. 16-4/2011-Trg dated 13.04.2011 from Sh. Neeraj Verma GM(Training). (copy enclosed)

Therefore, it is requested to kindly pay your personal attention towards giving wide publicity and to approach the engineering colleges located in your nearby SSAs for apprising facts of above training to the students.


(Satish Gupta)
AGM(HR)
O/o CGMT, BSNL,
Haryana Circle, Ambala.

Copy is forward ed for information and necessary action to:-

1. The Sr.GMTD/GMTD, BSNL,
Faridabad/Hisar/Rohtak/Jind/Rewari/Gurgaon/Ambala/Karnal/Sonepat.
2. All Sr.GMs./GMs, Circle Office, Ambala..
3. Principal, CTTC, Kurukshetra.
4. O/c.

488
15/4/11

~~ACM/HR~~

AD (Ed/HR)
15/4/11
Rm.

lol/c



Training Cell, 1st Floor
Bharat Sanchar Bhawan,
New Delhi - 110001
Phone 23710385 & Fax 23711544

Bharat Sanchar Nigam Limited
(A Government of India Enterprise)

No. 16-4/2011-Trg

13th April, 2011

To:
All CGMs

Sub: Vocational (Summer) Training for Engineering Students

This is with reference to DO No 16-4/2011-Trg dated 7.4.11 written by Dir(HR) to all CGMs on the above subject. All field units were urged to proactively seize the opportunities available for such training in the market and convert them to potential revenue. It was desired that revenue targets for each SSA be fixed by the circle administration.

Further, reference is invited to letter of even no. dated 25.03.11 (available on intranet), wherein Training Cell had communicated the learning/perception from a similar exercise carried out last year, including circle-wise figures for students trained and revenue earned.

In order to assist the smooth and speedy rollout of the summer vocational training, Training Cell would like to highlight the salient features for reference.

A. Target Population: Students of engineering during IInd/IIIrd year of studies in the following streams:

- Electronics & Telecommunications
- Information Technology
- Computer Sciences
- Electrical

B. Methodology: The vocational training being offered to engineering students through this exercise is no longer based on the conventional training in the past. In the current model, we add value to the knowledge of the student by giving him structured contents, classroom sessions and guided field sessions.

C. Brochures and Forms: The structure of the offered courses (programme highlights and rates), the brochures and the forms to be filled in by the trainees are available with the training centres and may be sourced accordingly, for immediate distribution at concerned points of interests.

D. Resources (Faculty and Handouts): Field officers can take up the responsibility of Associate Faculty in agreement with their heads of units/SSAs. Necessary support from the Training Centres in terms of handouts, CDs etc may be availed. The remuneration for our staff, in training centers and in the field, towards their extra contributions for these initiatives, has already been defined and circulated for information vide our letter no. 16-1/2009-Trg dated 11th Feb-2010(available on Intranet).

E. Certification and entry into CTMS:

- Certificates in standard formats are available with Training Centres. They may be issued by the concerned field units to the participating students, after completion of their trainings. The certificates would have a mention of the assessment grading for each of the students.
- For due recognition, the efforts should definitely reflect in the CTMS. Field units may get their data (details of students trained and revenue figures) entered in the CTMS through their respective training centres.

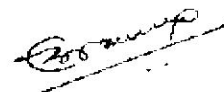
F. Targets:

For the field units/SSAs, CGMs may like to assign some revenue targets in proportion to availability of engineering colleges in various SSAs.

G. Other Guiding Information :

- One valedictory session may be held for each of the batches after the completion of four weeks/six weeks respectively wherein formalities of submission of the training report, discussion on course feedback and issue of certificates may be completed.
- Wherever available, lab visit may be arranged; otherwise field visit to BSNL installations may be arranged. The depth of coverage here also will be as an overview.
- Students are to be advised that after getting exposed to all the technologies, they can in their final year choose one of the areas for doing their final year project with BSNL training centres when further in-depth inputs will be given on their choice of specialisation.
- As reference reading, the participants may be given the telecommunication book published by BRBRAITT Jabalpur, in the CD format, as course material.
- All the training centres would keep sufficient copies of our Telecommunications Journals in their libraries, as reading material for the students.
- ✓ Promotions such as One prepaid lifetime SIM with initial free talk time may be bundled with the training products as deemed fit.
- In view of constraints in the SSA a separate course design has been made for SSA delivery with toned down content. The course structure envisages visit to telephone exchange building, switch room and local network, transmission centre and mobile installations in the four weeks. The training will be in the form of lecture demonstration.

Any issues, which may appear to be coming in the way, can be raised to this office for deliberations/redressal so that we do not miss the opportunity. For further awareness and support, the Training Centres may be consulted.



**Neeraj Verma
GM (Training)**

Copy for information to:

1. Principals, RTTCs.