O/O CGMT, Haryana, Ambala 107-The Mall, Ambala Cantt Ph. 0171-2643339, Fax 0171-2603719 Email: -bbharyana@bsnl.co.in



No: - CGMT/HR/Broadband/504/Part-II -

Dated at Ambala 29-04-11

To

ALL SSA Heads

Sub: - Migration of Sancharnet Services on P3 system.

Earlier the Sancharnet services were managed through NIB-I platform and Ambala SSA printed the Sancharnet voucher for all SSAs. Now management of Sancharnet Service is migrated on P3 system and the SSAs can print them itself. The document containing the procedure for the subscriber management & voucher management is here by attached.

band)

SANCHARNET CUSTOMER SELF CARE [URL of New Portal http://data.bsnl.in]

Viewing Service Details

1) Login with customer portal userID and password



In the next page user will be forced to change password.



Enter old password and New Password. After submit a message will appear.



Login again with new password after some time.





2) Select 'Prepaid Service'



3) Select 'select Type of Service to be viewed' as Balance Inquiry from dropdown and click on View



4) Select 'select Type of Service to be viewed' as "Billing Transaction History" from dropdown and click on View

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5) Select 'select Type of Service to be viewed' as Usage Details from dropdown and click on View



7) Select 'select Type of Service to be viewed' as Pending Transaction from dropdown and click on View

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8) Select 'select Type of Service to be viewed' as Renewal Transaction from dropdown and click on View



9) Select 'select Type of Service to be viewed' as SMS Usage from dropdown and click on View



9) Select 'select Type of Service to be viewed' as Online Transactions from dropdown and click on View



RECHARGE

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2) Enter voucher serial number and click on validate

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3) Now Select "Recharge" Option



4) Select "Account Number" and "Voucher Serial Number" from drop down and click on Validate



5) Voucher details will be displayed, click on submit.



6) Select 'recharge Option' as Recharge Now or Recharge Later from dropdown and click on Submit.

* Recharge Now means new package will take effect immediately and Recharge Later means Advance Renewal which takes effect after your current package will expire.





Voucher Management System

Privileges, Life Cycle & Process Flow

(Voucher Generation, Voucher Printing & Sale of Vouchers)

Contents

- ✤ What is a Voucher
 - Voucher Attributes
 - ✤ Voucher Flow
 - * Voucher Life Cycle
- ✤ Admin Console and Functionalities
 - Geographies of Users
 - ✤ Users Roles
 - * Circle Management
 - * Node Management
 - Service Centre Management
 - User Management
 - Plan Management
 - Package plan
 - Cash plan
 - PSN/PIN Configuration
- Operator Console and Functionalities
 - Voucher Generation
 - Self Printing
 - Third Party Printing
 - Stock Transfer
 - * Stock Management
 - Sale of Vouchers
 - ✤ Invoice Generation
 - * Reports
- System Architecture

Voucher Attributes – Customer

- 1) PSN (Print Sequence Number)
- 2) PIN (Personal Identification Number)
- 3) Name of the voucher
- 4) Expiry Date (Shelf Life of Voucher)
- PSN (Print Sequence Number) A unique number that represents a voucher in VMS. Example: BGL000001352

Prefix representing that this voucher belongs to SSA Bangalore (Length min-3 max-24)	A serial number (Length min-6 max-27)	Total length
BGL	000001352	min-9 max-30

 PIN (Personal Identification Number) – A secret Hexadecimal key used to authenticate the voucher. Note that this key is generated in runtime and is nowhere stored in the system but only on the voucher.

Example: D54B5D127617A63A8146

 Name of the voucher – Specifies a name to the voucher with respect to type of voucher. Example:

Sancharnet PSTN Corporate

 Expiry Date (Shelf Life of Voucher) – Specifies the maximum date the voucher can be stored without using. After this date crosses the voucher will no longer be usable.

Voucher Attributes – System

- 1) Status
- 2) Value
- 3) Plan ID
- 4) Validity in Days
- Status A single voucher in VMS passes through different statuses in its life cycle. For example,

Description	Status
Newly created	Generated
Available in stock with a Node user	In-Stock
Sold to a customer	Sold-Revenue-Realized
Customer has consumed the voucher	Active

- **Value** Usable Amount/Value in rupees for the service specified on the voucher
- Plan ID The Plan ID associated with the voucher
- Validity Period This specifies the maximum validity period (in days) for the service which is activated using a voucher

Fields required & available : If Printed using VMS

- Mandatory Fields
- Voucher Sequence Number
- Secret Code (PIN)
- TYPE (New / Renewal)
- Plan Name
- Denomination
- Expiry date of the voucher
- Name of the Node where it was printed

Configurable Fields (a few from the list)

- Static Message on the voucher
- Cash / Plan based voucher
- Printed Date
- Circle where it was printed
- Jurisdiction where it was printed
- Batch Identification
- Name of the template
- User ID who printed
- User Name who printed
- City where it was printed
- Service tax percentage
- VAT percentage
- Educational Cess percentage
- Service Tax
- VAT
- Educational cess
- Total Tax Amount
- Total Voucher Amount and Tax

Sample fields in Printed Voucher : Printed using VMS



Voucher Flow

- 1) Super user has the right to generate vouchers on behalf of any Node user below his hierarchy (via a Circle).
- 2) Circle user has the right to generate vouchers on behalf of any Node user below his hierarchy.
- 3) Node user has the right to generate vouchers in encrypted electronic form and passes the data to a third party printer.
- 4) Third Party Printer prints the physical vouchers and sends the acknowledgement back to Node user. Now the physical vouchers reside with Third Party. Node user accepts the vouchers and keeps in stock.
- 5) Node user's one choice is to sell the vouchers to any Dealer.
- 6) Dealer sells the vouchers to customers.
- 7) Node user's another choice is to transfer the vouchers to a Service Center User below his hierarchy.
- 8) Service Center User will sell those vouchers to customers.

Note: None of the arrow marks indicates transfer of physical vouchers.





How to Access VMS Portal

- > VMS Portal can be access on a Special Broadband Connection.
- > This Broadband Connection Connects User to operation domain.
- > No Internet access available to this user.
- Node Incharge will take Operation Domain id from P3 NOC, Bangalore.
- ID is in the form of <user-id>@operation.in
- Once connected, Enter URL <u>http://10.16.54.14:8080/vms/</u> in a web browser, e.g. Internet Explorer.



Enter User Id & Password Provided For VMS Access Also Select Access method, i.e. Admin or Operator Ordinarily you will require only Operator Privilege.



Admin Home Page

🏉 VMS Operator Home -	Windows Internet Explorer			
💽 🗢 🙋 http://10	.16.54.14:8080/vms/operator/ope	ator_home.jsp	💌 🗟 😏 🗙 🚼 Google	ب ع
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6 VMS Operator Home			🏠 • 🔊 · 🖃	🖶 • Page • Safety • Tools • 🕢 *
	Voi	ucher Management	System	Bharat Sanchar Nigam Limited
Operator Console	User: CSR001	Login time: Thu Oct 28 19:31:32 GMT+05:30	2010	Home 🗵 My Account 🛙 Logout
Generation Reports		This is the Operator I	Home page.	
	You are authorised to p Generation Reports	erform the following operations:		
Co	opyright © 2006 Tata Consult	ncy Services Limited. Site best viewed in Microsof	t Internet Explorer 6.0+ in 10	24x768 resolution.
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Geographies of Users



Admin Console and Functionalities

- Geographies of Users
- Users Roles
- Circle Management
- Node Management
- Service Centre Management
- User Management
- Plan Management
- PSN/PIN Configuration

User Roles and Privileges

Roles	Admin Privileges	Operator Privileges
Super User	At the Circle level and other System configurations	Generation Reports
Circle User	At the SSA level	Generation Reports
Node User	At the Service Centre level	Generation Stock Transfer Stock Management Sale of Vouchers to Dealers Reports
Service Centre User	No admin privileges	Stock Transfer Stock Management Sale of Vouchers to Customers

Circle Management

Modify Cir	cle
Circle Name	Punjab
Jurisdiction Name	North 🎽
Circle Incharge	radha123 💙
Submit	Reset

- Create Circle
- Circle Modification
- View Circle
- Delete Circle

- A Circle could be like: Karnataka, Kerala, Punjab etc.
- Only Super-User has these privileges.

Node Management

- Node Creation
- View Node
- Modify Node
- Node Deletion
- Modify Taxes

Modify SSA						
SSA Name	Port Blair					
PSN Prefix	PBL					
SSA Incharge	andamanNU 💌					
Service Tax(%)	12					
VAT(%)	0					
Educational Cess(%)	3					
Submit	Reset					

- A Node could be like: Bangalore, Hubli, Mysore etc.
- •Only Super-User and Circle-User has these privileges.

Service Centre Management

- Create Service Centre
- Modify Service Centre
- View Service Centre
- Delete Service Centre

Service Name	Center
Service Center Incharge	AND123.SCU 🗸

View Service Center

- A Service Centre could be like: K.R.Puram, Frazer Town etc.
- Super-User, Circle-User and Node-User has these privileges.

User Management

- User Creation
- View User
- Modify User
- User Deletion
- Set Password

- A User could be like: User1, User2 etc. And every user is associated with a role.
- User Management is applied for all kinds of users except Super-User
- This privilege is available to the users on the users who are below their hierarchical level.

User Management continued.. User Creation

				Circle:Andama	n and	d Nicobar Ssa:Port Blair
· •		Service Center 🚽 Dealer Management 🚽 Us	ier M	anagement 🚽 🚽		
× ■NIB123					Crea	ate User
Andaman and Nicobar						
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DNWPUNE			Fir	st Name *		
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 Eastern Telecom Region 			La	st Name *		
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 Gujarat 			Mo	bile Number		
 Haryana 			Ad	dress		
 Himachal Pradesh 			Sta	ate		
 Jammu and Kashmir 			Pir	Code		
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 Karnataka 						Country Area Ph Numbe
▪ Kerala			Со	ntact Number		91
Kolkata Telecom District			Ju	risdiction		South East
Madhya Pradesh			IP	Address		
 Maharashtra 	•			AttachPlan	c	Ireate Reset

Plan Management

- Create Plan
- View Plan
- Modify Plan
- Delete Plan

Note:

• Only Super-User has this privilege.

Plan Management

- Whenever a new plan (in Portal) is introduced, it has to be first added into the VMS Database manually.
- Every Plan in VMS is linked to a Portal plan and is associated with a Plan ID, Value and Validity Period.

Description	3B Recharge Super						
Billing Package	BB Recharge						
Value	350						
Administrative Charge	25						
Validity Period	60						
	Submit Clear						

Create Package Plan

PSN/PIN Configuration

- PIN Secret Key: Used for PIN calculation
- Length of PIN: Pin length is 20 and it is
 Non-modifiable
- Length of PSN Prefix: Can be from 3 24
- Length of PSN: Can be from 12 30.

Note:

• Only Super-User has this privilege.

PIN Secret Key		ttet
Length of PIN		20
Length of PSN	Prefix	4
Length of PSN		24
	Submit	Reset

Modify Voucher Configuration details

Operator Console and Functionalities

- Voucher Generation
- Stock Transfer
- Stock Management
- Sale of Vouchers
- Invoice Generation
- > Reports

Voucher Generation



Details for Generating

•Printable text can be easily positioned by moving around

Voucher Generation continued...

- Voucher Type: Renewal
- **Plan Type**: Package (Cash plan is not supported for Sancharnet)
- Plan: Selection from a list of Package Based plans (This list is displayed according to the previous selection). This list is also dependent on the plans associated to the Node User for whom the voucher generation is done.
- No. of vouchers: Maximum number is governed by the Max No: of Vouchers set for that Node User
- **Expiry Date**: The expiry date for the batch of cards. This has to be greater than the system date.
- **Card Message**: This is a static message that can be printed on the card.
- Select Print mode: Self Printing / Third Party Printing
- Select Template: Select a voucher template from the list which defines the voucher fields and their positions. (Currently Only BSNL Template)

Voucher Generation continued...

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6 VMS Operator Home		🟠 🔹 🖾 👻 🖃 🖶 🍷 Page 👻 Safety 👻 Tools 👻 🔞 👻
	oucher Manag	gement System 🄊 Bharat Sanchar Nigam Limited
Operator Console User: CSR0	01 Login time: Thu Oct 28 1	19:40:12 GMT+05:30 2010 👚 Home 📧 My Account 🗳 Logout
	Enter inf	formation to generate vouchers
Generation Reports		
	Voucher type*	Renewal 🗸
	Plan type *	Package Plan 👻
	Package Plan *	Sancharnet V Sancharnet PSTN GoldPass 100MB
	No. of Vouchers *	500
	Expiry date (dd/mm/yyyy) *	28/04/2012
	Card Message	120 characters left
	Select Print mode *	Self 👻
	Select Template*	BSNL Template
		Generate Clear
		Back
Copyright © 2006 Tata Co	nsultancy Services Limited. Site bes	st viewed in Microsoft Internet Explorer 6.0+ in 1024x768 resolution.
		😜 Internet 🦙 👻 100% 🔹

Voucher Generation continued... – Self Printing

[Third Party is Not Supported for Sancharnet]

- The voucher layout is displayed where the user can change the positions of the voucher parameters.
- When the user clicks on the Start Printing button, the vouchers are sent for printing.
- After the printing operation is complete, the printed vouchers are validated and stored in VMS.

Voucher Generation continued... – Self Printing

Please Select The Position Of The Printed Text											
in 0 in		1	2		3	4		5			7
0 in				_							
						PINXXXXX	0000000				
V	JUCHER I										
1 -		CITY			DD/M	IM/Y		VOUCH	IER PLAI	N	
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	Ab	IOUNT									
2 —											
-											
3 _											
			Start P	rinting	Validate	e Printed V	/ouchers				

Stock Transfer

- 4 Scenarios:
 - Transfer Vouchers that are in stock with the users can be transferred to other users
 - Withdraw After transferring stock, the user has the option of withdrawing the transferred batch of vouchers. This can happen only before the receiver of the transferred stock accepts the voucher.
 - Accept/Reject When a batch of vouchers is transferred, the receiver has the option of accepting or rejecting the batch of vouchers.
 - **Return** After accepting stocks the user has an option of returning the stocks to the sender.

Stock Transfer continued...



Stock Management

- 6 Scenarios:
 - Lock/Unlock Vouchers If a customer loses the voucher, he has to approach the CSR who will Lock the voucher. Later on the voucher can be unlocked on customer request. – Node User and Service centre user only.
 - Request for Cancellation A voucher can be requested for cancellation when a customer reports that a voucher is not printed properly and is hence not usable. – Service centre user only
 - Cancel Vouchers The vouchers that are requested for cancellation are cancelled after verification - Node User only
 - Invalidate vouchers In stock vouchers can be invalidated which are not printed properly. - Node User only
 - Extend Vouchers In stock vouchers can be extended by giving a new expiry date [increasing shelf life of voucher]. - Node User only
 - Delete Vouchers Invalid vouchers can be deleted Node User only

Stock Management continued...

(Screen shot of Invalidate vouchers is given below)

Status Criteria 🗹 Any status 🗹 Active	Voucher type -select one- 😪
 Sold-Revenue Realized Locked Free Cancellation Cancellation Request Expired 	Starting PSN Ending PSN Date Criteria Creation Date Any Expiry Date
	Search Clear

Status can not be 'F' or 'SRR' or 'SRNR' or 'A' or 'CR' to do Mark as Invalid operation

PSN	Status	Creation Date	Expiry Date	PSN Type
BLR000000000000000000000000000000000000	SRR	22/05/2006	30/06/2006	NEW
BLR000000000000000000000000000000000000	SRR	22/05/2006	30/06/2006	NEW
BLR00000000000000000043	SRR	22/05/2006	30/06/2006	NEW

Sale of Vouchers



To Dealers

- The Node User has the privilege of selling vouchers to dealers.
- The list of dealers are configured through ICOMS.
- This dealer will in turn sell the vouchers to customers.
 Payment method can be through Cash, Credit card or Cheque

Sale of Vouchers

To Customers

- The Service Centre User has the privilege of selling vouchers to customers.
- •At first, change the status of vouchers to SRNR before selling.

Name: Mysore Dealer Address: asddasf					
Plan Name	Price (in Rupees)	Quantity	Amount (in Rupees)		
Home1000	250	2	500		
Tax Applie	cable				
Service Tax	×		50.0		
Educational	Cess		1.0		
Total Amo	unt		551.0		
	, dinc		551.0		
Payment Mode Select 🐱					
			Sell Now		

Invoice Generation For invoice generation – Choose dealer/Customer, from and to date.

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	For Dealer		
Choose Dealer Select	~		
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	Dea	ler Invoice	
	Dealer Mysore Dealer Address asddasf	Invoice ID: Invoice Date	360 9: 28/06/2006
	Dealer Mysore Dealer Address asddasf Sl No ¥oucher Plan	Invoice ID: Invoice Date Value	360 28/06/2006 Qty Amount
	Dealer Mysore Dealer Address asddasf SI No Youcher Plan 1 Home1000	Invoice ID: Invoice Date Value 250	360 28/06/2006 Qty Amount 2 50
	Dealer Mysore Dealer Address asddasf SI No Youcher Plan 1 Home1000 Total Amount Service Tax @10.0%	Invoice ID: Invoice Date Value 250	360 28/06/2006 Qty Amount 2 50 50
	Dealer Mysore Dealer Address asddasf SI No Youcher Plan 1 Home1000 Total Amount Service Tax@10.0% Educational Cess@2.0%	Invoice ID: Invoice Date Value 250	360 28/06/2006 2 50 50 1
	Dealer Mysore Dealer Address asddasf SI No Voucher Plan 1 Home1000 Total Amount Service Tax@10.0% Educational Cess@2.0% Net Amount Payable	Invoice ID: Invoice Date Value 250	360 28/06/2006 Qty Amount 2 5 50 50 50 55

Generate an Invoice

Voucher Reports

- Status Report The voucher status report provides the details of vouchers that are in the status selected by the user
- Revenue Report The revenue report shows the voucher details for all the vouchers that are sold
- Stock Report The stock report displays the voucher details of all the vouchers which are In Stock
- Batch Report The batch report displays the details of all the vouchers batch vice.
- Audit Trial Report Audit Trial Report shows the user activities.

• Note: Reports can be viewed, printed or exported to a spread sheet.

Voucher Reports continued... (Screen shot of Status

		Report)
Report Type	Voucher Status Report 💌	
Status	Expired	
Circle	Tamilnadu 💌	
Node	-All-	
Plan	All	_
	GenerateReport Clear	
	Print Report	Export To Excel

	Voucher Status
Circle: Tamilnadu	
Node: Chengalpattu - H	las No Data Records
Node: Coimbatore - Ha	is No Data Records
Node: Cuddalore - Has	No Data Records
Node: Dharmapuri - Ha	as No Data Records
Node: Erode - Has No I	Data Records
Node: Karaikudi - Has	No Data Records
Node: Madurai - Has 5	Records
PSN	PLAN
MDU00000001	PSTN - Gold Pass - 10MB Email - 500Hrs
SIT00000021	SIT Reg Ltd DialUp 4MB
SIT00000022	SIT Reg Ltd DialUp 4MB
SIT00000084	SIT Reg Ltd DialUp 4MB
SIT00000075	SIT Reg Ltd DialUp 4MB
Node: Nagarcoil - Has	No Data Records

Nadai Oatu - Hac Na Data Dacarde

Voucher Reports continued ... (Screen shot of Revenue Report)

Report Type	Revenue Report
From Date	01/10/2009
To Date	6/10/2009
Circle	Karnataka 💌
Node	-All-
Plan	All
	GenerateReport Clear

Print Report Export To Excel

		Revenu	e Report (fo	r batches betw	een 01/10/2009	and 6/10,	/2009]		
Circle: Karnataka									
Node: Bangal	ore - Has 2 Records	5							
PSN	SN PLAN PLAN PLAN VOUCHER AMOUNT (In SERVICE TAX (In VAT (In Rs) Rs) Rs)								
BGL000001355	SevenHundredPlan	CASH	NEW	700	84	0	2.52		
BGL000001356	BB Recharge 5000	SERVICE	RENEWAL	4485	538.2	0	16.15		
			TOTAL	5185.0	622.2	0.0	18.66		
Node: Belgam	- Has No Data Rec	ords							
Node: Bellary	- Has No Data Rec	ords							
Node: Bidar -	Has No Data Recor	ds							

Voucher Reports continued... (Screen shot of Stock Report)

Report Type	Stock Report	
Circle	Karnataka 💌	
Node	Bangalore 💌	
Plan	All	
GenerateReport Clear		
Print Report Export To Excel		

	Voucher Stock Report (All Plans)				
Circle: Karnataka					
Node: Bangalore	Node: Bangalore - Has 13 Records				
PSN	PLAN	PLAN TYPE	USER		
BGL00000471	SITCashPlan30	CASH	ktbglnu		
BGL00000472	SITCashPlan20	CASH	ktbglnu		
BGL00000473	Cash45000	CASH	ktbglnu		
BGL00000462	Cash150	CASH	ktbglnu		
BGL00000463	Cash150	CASH	ktbglnu		
BGL00000464	Cash150	CASH	ktbglnu		
BGL00000465	Cash150	CASH	ktbglnu		
BGL00000466	SITCashPlan20	CASH	ktbglnu		
BGL00000467	SITCashPlan30	CASH	ktbalnu		

Voucher Reports continued... (Screen shot of Batch Report)

Enter information to generate report

Report Type	Batch Report	
From Date	01/09/2009	
To Date	5/10/2009	
Circle	Karnataka 💌	
Node	Bangalore -	
Plan	BB Recharge 100	
GenerateReport Clear		

Print Report Export To Excel

Voucher Batch Report (for batches between (
Circle: Ka	Circle: Karnataka				
Node: Ban	Node: Bangalore - Has 15 Records				
BATCH ID	START PSN	END PSN	NO OF VOUCHERS	GENERATED ON	GENE
721	BGL000011092	BGL000011093	2	07/09/2009	ktbgli
722	BGL000011094	BGL000011095	2	07/09/2009	ktbgli
723	BGL000011096	BGL000011100	5	08/09/2009	ktbgli
724	BGL000011101	BGL000011106	6	09/09/2009	ktbgli
725	BGL000011107	BGL000011109	3	10/09/2009	ktbgli
726	BGL000011110	BGL000011110	1	12/09/2009	ktbgli
727	BGL000011111	BGL000011111	1	12/09/2009	ktbgli
728	BGL000011112	BGL000011112	1	12/09/2009	ktbgli
729	BGL000011113	BGL000011113	1	12/09/2009	ktbgli
730	BGL000011114	BGL000011114	1	14/09/2009	ktbgli
732	BGL000011116	BGL000011116	1	14/09/2009	ktbgli
734	BGL000011118	BGL000011118	1	14/09/2009	ktbgli
738	BGL000011122	BGL000011122	1	18/09/2009	ktbgli
744	BGL000011124	BGL000011133	10	25/09/2009	ktbgli
745	BGL000011134	BGL000011137	4	01/10/2009	ktbgli

Voucher Reports continued ... (Screen shot of Audit Trial Report)

Report Type	Audit Trial Report	
From Date	01/10/2009	
To Date	6/10/2009	
Circle	Karnataka 💌	
Node	Bangalore 💌	
Order By User		
GenerateReport Clear		

Print Report

Export To Excel

	Au	dit Trial Report (Dated bet	tween 01/10/2009 and 6/10/	2009)	
Circle: Karnataka					
Node: Bangalore - H	Node: Bangalore - Has 7 Records				
USER NAME	USER ID	ACTIVITY	PSN	DAT	
ktbglnua1	4	Generation	BGL00001355	2009	
ktbglnua1	4	Sale to Dealer	BGL00001355	2009	
ktbglnu5	194	In-Progress	BGL000001256	2009	
ktbglnu5	194	Rollback	BGL000001256	2009	
ktbglnu5	194	Generation	BGL00001356	2009	
ktbglnu5	194	Sale to Dealer	BGL00001356	2009	
ktbglnu5	194	In-Progress	BGL00001356	2009	

System Architecture

- 3 tier architecture
 - Front end

 - Back end

- Web browser (e.g. IE)
- Application tier Resin app server
 - Oracle 9i database



THANK YOU

VMS Voucher Printing Guidelines for Node-Incharges:

After logging to VMS for voucher generation, voucher printing has to be done using following configuration :

- 1. <u>Select Print Mode</u> : <u>Self</u>
- 2. <u>Select Template</u> : NOC-BGL
- 3. After clicking Generate, No. of Vouchers Per page (Self Printing Only): 3
- 4. After clicking Start Printing, Page Set Up :

Size :	A4(ISO/DIN & JIS)		
Source :	Automatically Select		
Orientation :	Portrait		
Margins :	Left : 1.0		
	Right : 1.0		
	Top : 0.15		
	Bottom : 0.15		

5. After Printing, Select "Validate Printed Vouchers".